

**Whitby Shores Public School – SCC
Minutes of Meeting**

Monday, Oct 3, 2022

Start	End
Time 6:30 PM	Time 8:15 PM

Location:	Microsoft Teams Meet Staff Lounge Whitby Shores	Minutes Prepared By: Star MacDonald-Ifill
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Attendees in Person	Hayley Aiken (Principal), Jaclyn Paterson (Vice Principal), Jill Walker-Olah (Chair), Julie C, Star M, Samantha C, Joanne H, Daina V, Jackie P, Lindsay B, Jennifer L, Rebecca B.
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Attendees on Teams	Meg, Lisa T, Sonia B, Kim G, Krystal, Rachelle G, Heather L, Jennifer, Melinda, Shweata, Ishnam, Laura, Chandra
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	Action																		
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> Hayley and Jill welcomed attendees to the first in person/virtual meeting. Jill announced that if anyone has any questions or concerns that they can always email her as the Chair. No need to wait for a meeting if you have an inquiry or questions, feel free to reach out anytime to our SCC as she will be available to respond. 																			
<p>Treasurer Report (Samantha)</p> <ul style="list-style-type: none"> May Last year closed with \$11,528.49 Unpaid commitments of \$9,439.44 Once all commitments paid out we are at a Beginning Balance for this year of \$2,088.95 No revenue report yet from the September popcorn sales once it is updated the report will be updated. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Opening Balance (from May 2022 meeting)</td> <td style="text-align: right;">11,528.39</td> <td></td> </tr> <tr> <td>Commitments Paid Since Last Meeting</td> <td></td> <td></td> </tr> <tr> <td><i>May Popcorn expense</i></td> <td style="text-align: right;"><i>(635.63)</i></td> <td></td> </tr> <tr> <td><i>Coffee urns</i></td> <td style="text-align: right;"><i>(158.16)</i></td> <td></td> </tr> <tr> <td><i>Celebrating who we are</i></td> <td></td> <td style="text-align: right;"><i>(1,378.15)</i></td> </tr> <tr> <td><i>Garden club</i></td> <td style="text-align: right;"><i>(300.00)</i></td> <td></td> </tr> </table>	Opening Balance (from May 2022 meeting)	11,528.39		Commitments Paid Since Last Meeting			<i>May Popcorn expense</i>	<i>(635.63)</i>		<i>Coffee urns</i>	<i>(158.16)</i>		<i>Celebrating who we are</i>		<i>(1,378.15)</i>	<i>Garden club</i>	<i>(300.00)</i>		
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<i>Basketball net for kindergarten yard</i>	<i>(200.00)</i>	
<i>Lego club</i>	<i>(500.00)</i>	
<i>STEM materials</i>	<i>(4,000.00)</i>	
<i>gym equipment</i>	<i>(600.00)</i>	
<i>Ukeleles and drums</i>	<i>(500.00)</i>	
<i>Graduation</i>	<i>(1,000.00)</i>	
<i>Sensory Workshop</i>	<i>(130.00)</i>	
Parent engagement prize for family night	(37.50)	
Remaining Balance	2,088.95	
* Add on:		
Outstanding Commitments		
<i>Welcome BBQ</i>	<i>(750.00)</i>	
<i>Butterfly Garden</i>	<i>(250.00)</i>	
New Remaining Balance	1,088.95	
<i>*Treasurer's note: these items were approved via email in June but missed in meeting report.</i>		
Administration Report (Principal and Vice Principal)		
<ul style="list-style-type: none"> • Thank you from Principal to the SCC for the exciting and enthusiastic BBQ Open House event – so many families celebrating, dancing, sharing meals, doing crafts, truly taking part in the school community. • School Re Organization – WS has been advocating since June for an additional class due to the Ministry guidelines on class sizes. The DDSB over the summer had unparalleled growth and could not keep up with the demand. • At the 11th hour, at the end of September we got the approval to add the class but this means that class assignments would all need to be re-arranged to accommodate. • The parents were expressing concerns that the students had already in just a few short weeks had made meaningful connections with their educators...this is a good problem to have. 		

- Grades impacted from 4 to 8. The Board wanted the change in place by Tuesday Oct 4 however, Principal and Vice Principal committed to doing this change in a way that was supportive for those impacted, they asked to have till Thursday Oct 6. They called all those impacted over the last three days and are communicating the change. By Thursday the changes will be in place, just currently working on Time Tables which should be done by tonight.
- Posting for a Grade 5/6 teach and Grade 7 teacher will close Wednesday at 4 p.m. and already they have great candidates.
- Positive outcome also is that class sizes have gone from approx. 29 to 24.
- Question from Lindsay: Will we be getting a portable again?
Response: Shortage across the board with portables so likely not going to get one in the near future. So for now we are using our space – library, music room etc to support needs and classes.
- Teachers, librarians and all involved have been creative and are doing a great job of being innovative to accommodate (i.e. rolling sign out carts etc.)
- **Book Fair** – The community raised \$8K for the book fair – of that amount \$5K will be allocated to resources from Scholastic
- **Terry Fox Run** – We exceeded our fundraising goal of \$5K and look forward to hearing the full amount once all the paperwork is in.
- **Truth & Reconciliation Day** – Sept 30th all our students from JK to 8 were actively part of the day. All went outside for flag ceremony and Grade 7 leaders led discussions and read aloud in classrooms.
- **Superintendent Visit** – Margret L, DDSB Superintendent visited the school and requested to tour with 2 leadership students. They were excellent tour guides and shared ideas with her as well. Principal will be following up on their ideas
- **Extra Curricular Activities** – Flag football, volley ball, cross country – back in progress. Coming soon run club for grade 1 and 2. Jr Pinball League also starting up again.
- School will be paying the cost of the bussing to the cross country meets as well as the cost for the primary event with Soper Creek so all children can participate.
- **Field Trips** – looking forward to having trips back on again. Including trips to Duffins Creek.
- Parent Support – if you want to volunteer to support the field trips we will need a police check – you can contact the office to get a form that you can provide to the police dept to get the check at a reduced cost.
- **Events** – Harvest Day and Night of Hope are on the radar as well looking forward to these engagement events.
- **Reminders** – thanks for the books from the community sharing but all books with Indigenous content must first need approval from DDSB first.
- Don't forget about the scent policy – we have some extreme scent allergies this year – very important to ensure no scents

New Year – Review of SCC Roles/Committees

- Lindsay reviewed the various committees we have on the SCC and Jill requested anyone interested in being part of one of the committees can put their name forward. They can either be a lead or they can be a volunteer.
- Suggestion to send a google doc with the various roles so members can indicate what ideas they have for the groups and where they may want to support
- Safe and Accepting schools Committee - Jennifer and Star requested to support
- Communication Committee - Lindsay offered opportunity for others to lead to support new generation of ideas – no takers in the meeting; Krystal will be learning the role this year
- Special Needs Parent Support Group – Joanne and Jackie offered to continue to support and lead this group
- Committees that still need leadership: Parent Engagement, Fundraising, Special Events.

Suggestions for Events/Engagement

- Bike safety – consider a bike fundraiser (bike rodeo) partnered with a talk from Safety Village or the Town of Whitby for support
- Online safety – consider an education session for parents of kids who participate in online gaming or even parents of kids who are on social media – how to protect their safety and privacy

Fundraising

- School will continue to utilize the funds from the hot lunches – money will support various things such as bussing for trips/track/etc in addition funds will be used for supply teachers to allow teachers to travel to events with the students. Also for Soper Creek Sanctuary program – school can fund.
- Continue to do popcorn, Pizza and East Side Marios
- Will also be doing a Cobbs fundraiser

Community Support

- School has been able to get “Accessible Signs” for Halloween – people can place these signs on their lawns to show that their home is accessible for trick or treating.
- Consider sending out a TIPS sheet to community on how to make their home accessible for kids
- Joanne volunteered to keep signs at her house – across the street from the school for parents who want to pick them up
- Consider also sharing info about the TEAL PUMPKIN program for kids with allergies and making it safe for them to also trick or treat.

Proposals

Lindsay – requested we utilize the Proposal form and circulate in advance of our meetings so that members can review before. Some proposals can be very detailed, and it would be helpful for members to review in advance.

Additional suggestions: If proposals come in late we can vote at a later time or via email vote to ensure folks can review and have opportunity to ask questions.

Jill and Jaclyn acknowledged they would typically use our forms but since we only scheduled this meeting only one week ago and one request came in this afternoon the proposal wasn't officially completed via the form. Moving forward we continue to do our best to use the forms and circulate agendas and proposals in advance of the meeting.

Proposal #1 - Harvest Day – Oct 28

- **Requesting \$150 from SCC for prizes and supplies for the day**
- Paint pumpkins, carve pumpkins, decorating scarecrows for prizes (cutest/funniest) engage the community to participate. Last year a great success over 80 entries.
 - Lisa – put forward a motion to provide SCC \$150 for the event
 - Meg – tabled the motion for SCC Voting members to vote on the motion
 - Total of 15 voting members – 13 members present
 - 7 voted to pass the motion who were present for the in person meeting
 - 6 voted to pass the motion who were present on the TEAMS virtual meeting platform
 - Total of 13 votes/ all present members voted in favour of the proposal (only 8 votes required to move forward)
 - Motion passed to provide SCC \$150 for the Harvest Day event

Proposal #2 – School Musical

Requesting endorsement/support for up to \$5000 to support supplies, scripts, props, costumes etc for a school musical.

- If anyone has been at WS before our musicals are true productions, extremely successful and take a lot of work
- SCC does not currently have the budget to approve the total amount requested at this time so instead the SCC put a motion forward to put our support behind the musical and when we raise the funds and they are needed through the year we will be behind it.
 - Lindsay - put forward a motion to support the musical
 - Sam – tabled the motion for SCC Voting members to vote on the motion
 - Total of 15 voting members – 13 members present (lost a few due to wifi connection)

<ul style="list-style-type: none"> ○ 7 voted to pass the motion who were present for the in person meeting ○ 2 voted to pass the motion who were present on the TEAMS virtual meeting platform. ○ Total of 9 votes in favour of financial supporting the musical over the course of the year. ○ Only 8 votes required to move it forward ○ Motions passed to support the Musical financially <p><u>Ideas for Fundraising</u></p> <ul style="list-style-type: none"> ● Lindsay – the SCC may want to consider setting fundraising goals so we can have money more readily available for larger ticket items (i.e. outdoor space improvements, etc) ● If SCC has fundraising ongoing we can build a bigger pot that would be accessible for a variety of investments ● Hayley – the money that is generated by the school (hot lunches) will support bussing, programming in class, supply teachers and extracurricular events/activities 	
<p>Other</p> <p><u>Communication</u></p> <ul style="list-style-type: none"> ● Lindsay requesting we all please spread the news about “how to get info” on what’s happening at the school and with SCC. ● New QR, trying to streamline messages and blasts always pointing families back to the main page for info (true source) ● Since our social media was quiet over the summer our traffic is low...encourage all SCC to get the traffic up by sharing, liking and posting on our pages ● Jennifer – suggestion to post a question to get engagement and this will help drive up the traffic <p><u>Access to Info</u></p> <ul style="list-style-type: none"> ● Jennifer – request to have one page clearly noted “SCC CONTACT INFO” so we can easily find the leaders of each group and the names of committee members for future reference 	
<p>Next Steps</p> <ul style="list-style-type: none"> ● Send out a google document requesting input on what each committee can do/support or suggestions for events/initiatives etc. Also include in the google docs space for people to write down their names if they want to support various committees ● Circulate list of SCC Contacts for our team 	
<p>Adjournment</p> <ul style="list-style-type: none"> ● Meeting adjourned at 8:15 p.m. 	

